

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### FINANCE, POLICY AND RESOURCES COMMITTEE - THURSDAY, 1 FEBRUARY 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<b><u>Members are requested to determine whether any urgent business be considered</u></b>	<b><u>The Committee resolved:</u></b> The Convener agreed that the following items of business be considered as matters of urgency in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973:- <ul style="list-style-type: none"> <li>• Item 9.3 (Council Financial Performance – Quarter 3, 2017/18; and</li> <li>• Item 10.8 (Disposal of Former Victoria Road School).</li> </ul>		
2.1	<b><u>Members are requested to determine that any exempt business be considered with the press and public excluded</u></b>	<b><u>The Committee resolved:</u></b> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 11.1 (Aberdeen Art Gallery Redevelopment and Provost Skene’s House Refurbishment and Museum Progress – Exempt Appendix), 11.2 (Pension Fund Guarantee Request), 11.3 (Human Capital Management), 11.4 (Dyce Learning Centre Improvements), 11.5 (Ferryhill Engine Shed Lease), 11.6 (Langdykes Road – Proposed Ground Lease) and 11.7 (Disposal of Former		

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		St Peter's Nursery, Spital)so as to avoid disclosure of exempt information of the classes described in paragraphs 6 and 8 of Schedule 7(A) of the Act.		
3.1	<b><u>Declarations of Interest</u></b>	<p><b>The Committee resolved:</b>  The following declarations of interest were intimated:-</p> <ul style="list-style-type: none"> <li>(i) the Convener declared an interest in item 11.2 (Pension Fund Guarantee Request) by virtue of him being a Council appointed Board member of the organisation outlined in the exempt report. He considered that the nature of his interest required him to leave the meeting and he took no part in the consideration of this item;</li> <li>(ii) Councillor Laing declared an interest in item 10.1 (Visit Aberdeenshire – 12 Month Progress Report) and item 10.7 (Aberdeen in Colour – A Creative Lighting Strategy and Implementation Plan for Aberdeen City Centre) by virtue of her being a Council appointed Board member of Visit Aberdeenshire and Aberdeen Inspired respectively. She considered that the nature of her interest required her to leave the meeting and she took no part in the consideration of these items;</li> <li>(iii) Councillor Laing also declared an interest in item 10.2 (Commercial Waste Containers Revised Policy) by virtue of her being a Council appointed Board member of Aberdeen</li> </ul>		

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		<p>Inspired. She considered that the nature of her interest did not require her to leave the meeting and therefore chose to remain in the meeting for consideration of this item;</p> <p>(iv) Councillors Houghton and Yuill declared an interest in items 10.9 and 11.1 (Aberdeen Art Gallery Redevelopment and Provost Skene's House Refurbishment and Museum Progress) by virtue of them being Council appointed members of Robert Gordon's College Board of Governors, which was a neighbouring property. They considered that the nature of their interest would not require them to leave the meeting and therefore chose to remain in the meeting for consideration of this item; and</p> <p>(v) Councillors Cameron and Wheeler declared an interest in item 9.3 (Council Financial Performance – Quarter 3, 2017/18) by virtue of them being Council appointed Directors of Aberdeen Sports Village. They considered that the nature of their interest would not require them to leave the meeting and therefore chose to remain in the meeting for consideration of this item.</p>		
4.1	<b><u>Requests for Deputation</u></b>	<p><b><u>The Committee resolved:</u></b> to agree to hear the deputation from Mr David Fryer immediately prior to consideration of the report on the agenda relating to item 10.8 (Disposal of Former</p>		

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		Victoria Road School)		
5.1	<b><u>Minutes of Previous Meetings of 1 December 2017 and Reconvened Meeting of 6 December 2017 - for approval</u></b>	<b>The Committee resolved:</b> to approve the minutes as correct records.		
6.1	<b><u>Committee Business Statement</u></b>	<b>The Committee resolved:</b> (i) to remove item 3 (Ferryhill Engine Shed – Lease), item 8 (City Centre Lighting Strategy and Implementation Plan), item 13 (Lochside Academy Supported Bus Service for Cove – Proposed Fare), item 16 (Towards a Fairer Aberdeen That Prospers for All 2017-20 (Food and Fun) – Plan for School Meals During Holidays), item 17 (Disposal of Former Victoria Road School) and item 18 (Aberdeen Art Gallery Redevelopment and Provost Skene’s House Refurbishment and Museum Progress) subject to the decisions taken later on the agenda; (ii) that in relation to item 6 (City Centre Living Study), that officers would circulate further details, if available, of the payment schedule relating to consultants; (iii) that the Statement would be updated at item 10 (Site at Beach Esplanade/King Street) to reflect an accurate sequence of events relating to AICT; and (iv) to otherwise note the updates		

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		provided.		
6.2	<b><u>Committee Tracker</u></b>	<b><u>The Committee resolved:</u></b> to note the information contained within the report tracker.		
7.1	<p><b><u>Joint Notice of Motion by Councillors Flynn and Nicoll - Land Adjacent to Gateway Business Park, Cove</u></b></p> <p>Instructs officers to suspend the proposed sale of land adjacent to the Gateway Business Park, Cove (OP53)</p> <p>Instructs officers to engage with members of the local community regarding the land which they would require from OP53 in order to work towards their aim of providing a community-based sport facility in the area – as per the spirit of the Community Empowerment (Scotland) Act 2015.</p> <p>That the outcome of these discussions, as well as any legal and financial implications, be reported back in two cycles to the appropriate Committee in the new Committee Structure.</p>	<b><u>The Committee resolved:</u></b> to adopt the motion.		
7.2	<b><u>Urgent Notice of Motion by Convener</u></b>	<b><u>The Committee resolved:</u></b> to adopt the following motion:- That the Committee:- (a) Deplores that despite the additional revenues received in the draft budget Aberdeen City Council is still the lowest funded council in Scotland;		

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		<p>(b) Agree that Aberdeen City Council - the 3<sup>rd</sup> largest city in Scotland- General Revenue Funding Grant from the Scottish Government including 85% floor funding in 2017/18 was £114.288m;</p> <p>(c) Agree that Aberdeen City Councils General Revenue Funding Grant from the Scottish Government including 85% floor funding in 2018/19 will be £92.245m;</p> <p>(d) Condemns that Aberdeen City Council is receiving a cut to its General Revenue Funding Grant from the Scottish Government this year of £22.043m;</p> <p>(e) Note that Dundee City Council the 4<sup>th</sup> Largest City in Scotland will receive a General Revenue Grant Funding for 2018/19 of £229.820M as against £214.774m for 2017/18, an increase in General Revenue Grant of £15.046m;</p> <p>(f) Agree that between them Aberdeen City Council citizens via Council Tax and businesses via Business Rates fund £319.694M which equates to around 79% of the total spend in Aberdeen the highest percentage in Scotland;</p> <p>(g) Regret the lack of provision for businesses affected by the poor handling of the business rates issue in the city by the Scottish government;</p>		

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		<p>(h) Agree even with this revised settlement Aberdeen City Council will be forced to look at cuts to vital services and instructs the Chief Executive to invite constituency and Regional MSP's and the President and Chief Executive of CoSLA to a meeting with all group leaders before the budget is agreed by the Scottish Parliament in order for Aberdeen politicians to unite for a fairer settlement for Aberdeen; and</p> <p>(i) Instruct the Chief Executive to write to the President of CoSLA copying in the Chief Executive of CoSLA noting Aberdeen City Council's dissatisfaction with the proposed settlement and urges CoSLA to reject the financial settlement offered by the Scottish Government.</p>		
8.1	<p><b><u>Corporate Governance Service Outcome Improvement Report - CG/17/151</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the Service Outcome Improvement Report for the Corporate Governance Directorate and the information contained therein; and</p> <p>(ii) that officers investigate whether statistics could be obtained and circulated to members in relation to the number of calls abandoned where people have contacted extension numbers (as opposed to the Customer Contact Centre).</p>		
8.2	<p><b><u>Corporate Governance Financial Performance - Quarter 3, 2017/18</u></b></p>	<p><b><u>The Committee resolved:</u></b> to note the Corporate Governance forecast</p>		

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		revenue and capital position as detailed in Appendix 1 of the report.		
8.3	<b><u>Council Financial Performance - Quarter 3, 2017/18 - CG/18/010</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the following:- <ul style="list-style-type: none"> <li>(a) General Fund and HRA financial performance as detailed in Appendix 1;</li> <li>(b) Common Good financial performance as detailed in Appendix 3;</li> <li>(c) General Fund forecast revenue position as detailed in Appendix 2;</li> <li>(d) HRA forecast revenue position as detailed in Appendix 2;</li> <li>(e) General Fund forecast capital position as detailed in Appendix 2;</li> <li>(f) HRA forecast capital position as detailed in Appendix 2;</li> <li>(g) Common Good forecast revenue position as detailed in Appendix 2;</li> <li>(h) Group Entities forecast revenue position as detailed in Appendix 4; and</li> <li>(i) The requirement to use an Effective Interest Rate (EIR) method to account for the Council's bond issuance in order to comply with accounting standards and the resulting impact of this as detailed in Appendix 1.</li> </ul> </li> <li>(ii) to agree the following, further details</li> </ul>		



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		<p>of which are provided in Appendix 1:-</p> <p>(1) Reserves</p> <p>(a) The Head of Finance review the overall financial position in the context of the Council's Balance Sheet and Reserves and take action to ensure the Council is suitably prepared for future revenue and capital investment purposes;</p> <p>(b) In the context of a) above, the Head of Finance investigate the option to use capital receipts to fund the costs of the VS/ER in 2017/18 and if deemed suitable utilise this option; and</p> <p>(c) The Head of Finance explore the possibility of the scheme referred to in b) above being extended beyond the current expiry date of 1 April 2018, such that this option is available for use in future financial years.</p>		
8.4	<b><u>Small Financial Assistance Grants &amp; Gala Funding 2017/18 - CG/17/153</u></b>	<b><u>The Committee resolved:</u></b> to agree with the recommendation that no grant award be made.		

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8.5	<b><u>Corporate Child Protection Policy and Procedure - ECS/18/007</u></b>	<b>The Committee resolved:</b> to note the updated Child Protection - Corporate Policy and Procedure and its implications for immediate implementation.		
9.1	<b><u>Visit Aberdeenshire - 12 month Progress Report - CHI/17/272</u></b>	<b>The Committee resolved:</b> (i) to note the progress report from VisitAberdeenshire appended to this report; (ii) to note that a financial contribution to VisitAberdeenshire in 2018/19 is subject to the Council's 2018/19 budget setting process; (iii) to delegate authority to the Head of Economic Development, the Head of Finance and the Head of Legal & Democratic Services to negotiate the 2019-2020 financial contribution to Visit Aberdeenshire, in line with a new contract, subject to the Council's 2019/20 budget setting process; (iv) to note that details of the negotiated contract would be reported back to the Committee; and (v) to request that information in relation to the economic impact of the service delivered by Aberdeen Festivals be circulated to members.		
9.2	<b><u>Commercial Waste Containers Revised Policy - CHI/17/265</u></b>	<b>The Committee resolved:</b> (i) to endorse the attached policy and approves the proposed course of action to actively reduce the problems associated with commercial waste containers; and		

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		(ii) to approve the Implementation Date of 1st May 2018 with enforcement and charging commencing 1st October 2018		
9.3	<b><u>Low Carbon Travel Transport Fund - CHI/17/315</u></b>	<p><b>The Committee resolved:</b></p> <p>(i) to note Aberdeen City Council's potential participation in Transport Scotland's Low Carbon Travel and Transport (LCTT) Challenge Fund;</p> <p>(ii) to note that participation is subject to:-</p> <p>(a) Submission of a successful application to the LCTT Challenge Fund for grant funding of £1,014,772; and</p> <p>(b) Submission of a final business case for the project to a future Policy &amp; Resources Committee;</p> <p>(iii) to note that potential match funding from the Council of £434,903 towards the capital cost of the project Council will come from the existing AECC contingency budget; and</p> <p>(iv) to note the draft business model which has been developed for the operation of the AECC Refuelling Hub and the associated expenditure and revenue streams.</p>		
9.4	<b><u>Lochside Academy Supported Bus Service for Cove – Fare Structure - CHI/17/317</u></b>	<p><b>The Committee resolved:</b></p> <p>(i) to approve the fare structure detailed at section 3.3.4 in the report;</p> <p>(ii) to agree to include the option for bus operators to submit a tender bid where their commercial fare structure would apply on the supported bus</p>		

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		<p>service;</p> <p>(iii) to request the Interim Head of Planning and Sustainable Development to provide a brief report to members in June 2018 on the outcome of the tendering exercise for the supported bus service detailing what fares will apply;</p> <p>(iv) to note that the recommendations agreed above would be subject to the 2018/19 budget setting process.</p>		
9.5	<p><b><u>External Partnership Activity - CHI/17/320</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to nominate an Elected Member to the role of Vice Chair of the North Sea Commission's Transport Thematic Group;</p> <p>(ii) to approve international travel of an Elected Member and Officer to attend up to four meetings per annum of the NSC Transport Thematic Group, subject to Aberdeen City Council's 2018/19 budget setting process; and</p> <p>(iii) to approve the working trip to Pemba, Mozambique and associated costs of a maximum of £1,680 as outlined in this report.</p>		
9.6	<p><b><u>Towards a Fairer Aberdeen – Provision of Meals to Children During School Holidays - CHI/17/322</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree the proposed framework for providing school meals to school children during school holidays, subject to securing budget allocation which will be determined through the Council 2018/19 budget setting</p>		

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		<p>process;</p> <p>(ii) to delegate power to the Head of Communities and Housing, in consultation with the Head of Finance to approve funding grants for the purpose of providing meals and activities to school children during school holidays, any such funding award to be subject to an agreement approved by the Head of Commercial and Procurement Services;</p> <p>(iii) to instruct the Head of Communities and Housing to engage the Fairer Aberdeen Board and Locality Partnerships seeking their involvement to determine their role in agreeing funding allocations and subsequent monitoring;</p> <p>(iv) to instruct the Head of Communities and Housing to report back to the Finance, Policy and Resources committee within fifteen months on the delivery of the programme; and</p> <p>(v) that a Service Update be circulated to members after Summer 2018</p>		
9.7	<p><b><u>Aberdeen in Colour – A Creative Lighting Strategy and Implementation Plan for Aberdeen City Centre - OCE/17/028</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the Aberdeen in Colour – City Centre Creative Lighting Strategy;</p> <p>(ii) to instruct the City Centre Masterplan Programme Manager to initiate action to implement Aberdeen in Colour through the development of business cases for creative lighting projects to be considered at future meetings of this committee and</p>		

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		(iii) to instruct the Chair of the City Centre Masterplan Board to enter into discussions with Aberdeen Inspired, Opportunity North East, Aberdeen & Grampian Chamber of Commerce and Creative Scotland to identify any possible funding streams to expedite implementation of the creative lighting strategy and to incorporate the outcome of these discussions within any business cases that are brought before the appropriate Committee.		
9.8	<b><u>Disposal of Former Victoria Road School - CHI/17/312</u></b>	<b><u>The Committee resolved:</u></b> this item was referred to Full Council for a final decision.		
9.9	<b><u>Aberdeen Art Gallery Redevelopment and Provost Skene's House Refurbishment and Museum Progress - ECS/18/012</u></b>  Please note that an exempt appendix relating to this report is contained within the Exempt/Confidential Section of this agenda.	<b><u>The Committee resolved:</u></b> (i) to note the amended programme for the Aberdeen Art Gallery redevelopment as presented in paragraphs 3.3 and 3.4 of this report; (ii) to note the breakdown of works for Provost Skene House which identified as urgent, necessary and desirable and which is presented at 3.2 (Table 1) of this report; (iii) to approve Option 3 in regard to the refurbishment of Provost Skene's House as detailed in the Exempt Appendix 1 of this report; (iv) to delegate authority to the Interim Director of Communities, Housing and Infrastructure, following consultation with the Head of Commercial and		

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		<p>Procurement Services, to undertake a tender process for the procurement and thereafter award of contract to undertake internal and external works;</p> <p>(v) to instruct the Head of Finance to identify funding options for the additional costs of Aberdeen Art Gallery redevelopment and Provost Skene's House revised scope of refurbishment as presented in Section 2 of the Exempt Appendix 1 and submit this to the Council's 2018/19 budget setting meeting;</p> <p>(vi) to approve the total estimated expenditure for Provost Skene's House refurbishment as detailed in the Exempt Appendix 1 to this report;</p> <p>(vii) to otherwise note the contents of the report; and</p> <p>(viii) that officers be requested to consider removing inappropriate plastic vent piping and other similar sensible items as deemed desirable.</p>		
10.1	<p><b><u>Aberdeen Art Gallery Redevelopment and Provost Skene's House Refurbishment and Museum Progress - Exempt Appendix - ECS/18/012</u></b></p>	<p><b><u>The Committee resolved:</u></b> to note the information contained within the exempt appendix</p>		
10.2	<p><b><u>Pension Fund Guarantee Request - CG/17/155</u></b></p>	<p><b><u>The Committee resolved:</u></b> to approve the recommendation contained within the exempt report.</p>		

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10.3	<b><u>Human Capital Management - CG/18/001</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.		
10.4	<b><u>Dyce Learning Centre Improvements - CHI/17/321</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.		
10.5	<b><u>Ferryhill Engine Shed Lease - CHI/17/127</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.		
10.6	<b><u>Langdykes Road - Proposed Ground Lease - CHI/17/313</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.		
10.7	<b><u>Disposal of Former St Peter's Nursery, Spital - CHI/17/318</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.		

If you require any further information about this decision sheet, please contact Mark Masson, tel. 01224 522989 or email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk)